



NIGER STATE ELECTRICITY REGULATORY COMMISSION (NSERC)

APPLICATION FORM FOR MINI-GRID OPERATOR LICENCE/PERMIT

Application Reference No.: _____

Date of Application: _____

SECTION A: APPLICANT INFORMATION

1. Corporate Information

Name of Applicant/Company: _____

RC Number: _____

Date of Incorporation: _____

Tax Identification Number (TIN): _____

Registered Address: _____

Business Address: _____

Telephone Number: _____

Email Address: _____

Website: _____

No. 6 Nnamdi Azikiwe Road, Minna, Niger State

www.nserc.ni.gov.ng | info@nserc.ni.gov.ng

2. Contact Person

Name: _____

Designation: _____

Telephone Number: _____

Email Address: _____

SECTION B: APPLICATION DETAILS

1. Type of Application

New Mini-Grid Licence/Permit

Renewal

Amendment

2. Category of Mini-Grid

Isolated Mini-Grid

Interconnected Mini-Grid

3. Proposed Mini-Grid Name



No. 6 Nnamdi Azikiwe Road, Minna, Niger State

www.nserc.ni.gov.ng | info@nserc.ni.gov.ng

4. Project Location

Community/Town: _____

Local Government Area: _____

State: Niger State

GPS Coordinates: _____

5. Project Description

Provide a brief description of the proposed mini-grid project.

SECTION C: TECHNICAL INFORMATION

1. Installed Capacity

Energy Source Capacity (kW/MW)

Solar PV

Hydro

Biomass

Diesel Backup

Wind

Battery Storage

Other



No. 6 Nnamdi Azikiwe Road, Minna, Niger State

www.nserc.ni.gov.ng | info@nserc.ni.gov.ng

2. Distribution Network

Item	Quantity
Distribution Line Length (km)	
Number of Distribution Transformers	
Number of Service Connections	
Number of Meters	

3. Estimated Customers

Customer Category	Number
Residential	
Commercial	
Industrial	
Public Institutions	
Agricultural	
Total	

4. Expected Demand

Peak Demand: _____ kW

Expected Annual Energy Supply: _____ MWh

SECTION D: LAND AND SITE INFORMATION

1. Site Ownership

Owned by Applicant

Leased



No. 6 Nnamdi Azikiwe Road, Minna, Niger State

www.nserc.ni.gov.ng | info@nserc.ni.gov.ng

Community Land

Government Allocation

2. Evidence of Site Rights

Attach:

Title Documents

Lease Agreement

Community Consent Letter

Government Approval

SECTION E: COMMUNITY ENGAGEMENT

1. Community Consultation

Has consultation been conducted with the host community?

Yes

No

2. Community Agreements

Attach:

Minutes of Stakeholder Meetings



No. 6 Nnamdi Azikiwe Road, Minna, Niger State

www.nserc.ni.gov.ng | info@nserc.ni.gov.ng

Community Consent Letter

Memorandum of Understanding (MOU)

3. Community Benefits

Describe community development initiatives associated with the project.

SECTION F: FINANCIAL INFORMATION

1. Project Cost

Total Project Cost: ₦ _____

2. Funding Source

Equity

Loan

Grant

Public-Private Partnership

Other

3. Financial Documents

Attach:



No. 6 Nnamdi Azikiwe Road, Minna, Niger State

www.nserc.ni.gov.ng | info@nserc.ni.gov.ng

Business Plan

Financial Model

Funding Commitment Letter

Audited Financial Statements (where applicable)

Bank Reference Letter

SECTION G: ENVIRONMENTAL, HEALTH AND SAFETY COMPLIANCE

1. Environmental Compliance

Environmental Impact Assessment (EIA)

Environmental Management Plan (EMP)

Environmental Screening Report

2. Safety Measures

Provide details of health, safety and environmental measures.

SECTION H: CUSTOMER SERVICE ARRANGEMENTS

1. Metering Plan



No. 6 Nnamdi Azikiwe Road, Minna, Niger State

www.nserc.ni.gov.ng | info@nserc.ni.gov.ng

Prepaid Metering

Smart Metering

Postpaid Metering

2. Billing System

3. Customer Complaint Resolution Process

SECTION I: REGULATORY COMPLIANCE

The Applicant undertakes to comply with:

Niger State Electricity Law

NSERC Mini-Grid Regulations

Distribution Code

Metering Regulations

Consumer Protection Regulations

Environmental and Safety Standards

Any directives issued by NSERC



No. 6 Nnamdi Azikiwe Road, Minna, Niger State

www.nserc.ni.gov.ng | info@nserc.ni.gov.ng

SECTION J: DOCUMENT CHECKLIST

The following documents must accompany this application:

Requirement Attached

Certificate of Incorporation

CAC Registration Documents

Memorandum and Articles of Association

Business Plan

Technical Feasibility Study

Single Line Diagram

Load Assessment Report

Community Consent Letter

Environmental Documents

Financial Model

Funding Evidence

Customer Service Plan

Evidence of Site Ownership/Lease

Evidence of Payment of Application Fee

SECTION K: FEES

Description Amount (₦)

Processing Fee 500,000

Mini-Grid Licence Fee (below 100kW) \$2,500 (others are stated at table)

Annual Regulatory Fee As prescribed by NSERC

Payment Reference: _____

Date of Payment: _____



No. 6 Nnamdi Azikiwe Road, Minna, Niger State

www.nserc.ni.gov.ng | info@nserc.ni.gov.ng

DECLARATION

I/We hereby certify that the information contained in this application and all supporting documents are true, correct and complete. I/We understand that any false declaration may lead to the rejection of this application or revocation of any licence/permit granted by NSERC.

Name of Authorized Signatory: _____

Designation: _____

Signature: _____

Date: _____

Company Seal

FOR OFFICIAL USE ONLY (NSERC)

Application Number: _____

Date Received: _____

Application Fee Verified: Yes No

Technical Review: Passed Pending

Financial Review: Passed Pending

Environmental Review: Passed Pending



No. 6 Nnamdi Azikiwe Road, Minna, Niger State

www.nserc.ni.gov.ng | info@nserc.ni.gov.ng

Recommendation:

Chairman/Authorized Officer

Signature: _____

Date: _____

Niger State Electricity Regulatory Commission (NSERC)

Website: _____

Email: _____

Telephone: _____



No. 6 Nnamdi Azikiwe Road, Minna, Niger State

www.nserc.ni.gov.ng | info@nserc.ni.gov.ng